

## **International Conference on Radionuclide Metrology (ICRM) 2005**

**5-9 September 2005, Oxford, UK**

Thank you for registering to attend ICRM 2005. The following Joining Instructions are designed to assist you with your planning for the week of the Conference. Staff will be on hand throughout the week to assist you with any additional queries you may have during the Conference.

**A map of Oxford, which may assist you in planning your trip with the aid of these Joining Instructions, can be found here: <http://web.comlab.ox.ac.uk/oxinfo/maps/oxford.html>**

### **Sunday 4<sup>th</sup> September**

#### **Opening Reception, Corpus Christi College**

We are delighted to invite you to an opening reception on Sunday 4<sup>th</sup> September, at Corpus Christi College, between 1800hrs and 2100hrs.

Full conference registration facilities will be available at the College, where you will be able to register your attendance and collect your delegate badge, digest, and any other materials relevant to the conference. In the event that you are unable to attend the opening drinks reception, registration facilities will also be provided at the Conference Centre on Monday 5<sup>th</sup> September, from 0800hrs.

A cash bar will be available, as well as some complimentary snacks.

The full address of the opening reception venue is as follows:

Corpus Christi College  
Merton Street  
Oxford  
OX1 4JF

Telephone: 01865 276700

Fax: 01865 276767

<http://www.ccc.ox.ac.uk/>

#### **Travelling to Corpus Christi College**

Corpus Christi College is located approximately 2 minutes' walk from the Examination Schools. From the High Street, take Magpie Lane (which runs down the side of the Old Bank Hotel). At the bottom of Magpie Lane, turn right; the entrance to Corpus Christi is at the front of the next building on the left. Upon arrival at the college, you will see signage to the drinks reception.

### **Monday 5<sup>th</sup> – Friday 9<sup>th</sup> September 2005**

#### **Conference Venue – University of Oxford Examination Schools**

The full address of the conference venue is as follows:

University of Oxford  
Examination Schools  
75-81 High Street  
Oxford  
OX1 4GB

Telephone: 01865 276903

Fax 01865 276904

<http://www.admin.ox.ac.uk/schools/>

## **Times**

The ICRM 2005 Conference runs from Monday 5<sup>th</sup> to Thursday 8<sup>th</sup> September at the University of Oxford Examination Schools, High Street, Oxford. The conference will run daily from 0900hrs until 1750hrs. A copy of the full programme can be found at [www.icrm2005.npl.co.uk](http://www.icrm2005.npl.co.uk)

## **Travelling to the Examination Schools:**

By train: The Examination Schools are situated approximately 20 minutes' walk from Oxford mainline station. Upon leaving the station, turn left on to Park End Street and follow it until it becomes New Road. Continue down New Road past Nuffield College on the left and Oxford Castle on the right, until you reach the Westgate Shopping Centre (on the right hand side). Continue along the same street (it will become Queen Street) to the crossroads; here, go straight ahead onto High Street. The Examination Schools are approximately 5 minutes' walk down High Street, on the left hand side.

Trains from London to Oxford depart from Paddington mainline station, and the journey lasts approximately 1 hour. Full train times can be found at [www.thetrainline.com](http://www.thetrainline.com)

From Heathrow Airport: "The Airline" bus service travels non-stop from London Heathrow bus terminal (in the centre of the airport) to the centre of Oxford, stopping in Queens Lane, 2 minutes' walk from the Examination Schools. Buses depart every 20 minutes during the day, and the journey lasts approximately 70 minutes. The fare is £15 per adult one-way, or £16 per adult return. A full timetable, as well as a map of the stops, can be found at <http://www.oxfordbus.co.uk/heathrow.html>

*Please note that it is **not** advisable to catch a black (London) cab from London Heathrow to Oxford. If you do require a cab from the airport, please inform the Conference Secretariat in advance, and we will be happy to arrange transport for you. However, the coaches from Heathrow to Oxford are extremely reliable, and offer a good service for a very reasonable price.*

From Gatwick Airport: "The Airline" bus service travels non-stop from Gatwick to Oxford hourly, and stop on Queens Lane, 2 minutes' walk from the Examination Schools. Buses depart from the South Terminal, and the North Terminal (Bay 4), and the journey lasts approximately 2 hours. The fare is £20 per adult one-way, or £24 per adult return. A full timetable, as well as a map of the stops, can be found at <http://www.oxfordbus.co.uk/gatwick.html>

Further information on bus transport within Oxford city and the surrounding area, including maps, can be found at <http://www.oxfordbus.co.uk/oxred1cms.shtml>

## **Friday 5<sup>th</sup> September – Lab Tours of National Physical Laboratory**

ICRM 2005 closes at the end of the plenary session on Thursday afternoon. On Friday 5<sup>th</sup> September, you will have an opportunity to join a guided tour of some of the laboratories at NPL. Coach transport will be provided from Oxford to NPL. The tours run through late Friday morning and early afternoon, and a buffet lunch will be provided at NPL. Coaches will return at 1400hrs from NPL to Oxford, via London Heathrow airport. In order to attend the tours, please detach the form below and either return it prior to the Conference by fax, to +44 20 8943 6327, or take it to the Information Point at the Conference before 1000hrs on Wednesday 7<sup>th</sup> September.

## **Evening Activities**

### **Monday 5<sup>th</sup> September – Civic Reception**

A Civic Reception is being hosted at the Divinity Schools, the Bodleian Library, on Monday 5<sup>th</sup> September, from 1930hrs. The Mayor of Oxford will be in attendance, and drinks and canapés will be served. The official Conference Photo will also be taken at this event.

### **Travelling to the Bodleian Library**

The Bodleian Library is located less than 5 minutes' walk from the Examination Schools. From the Schools, cross the High Street and turn left, walk along the High Street for approx 2 minutes. Take the first lane on the right after crossing, into Catte Street, following signs to the Bridge of Sighs and the Radcliffe Camera. You will pass the Radcliffe Camera on your left (a large, round building). The Bodleian Library Divinity School is the next building on the left; the entrance will be signed-posted.

### **Thursday 4<sup>th</sup> September – Conference Dinner (Blenheim Palace, Woodstock, Oxford)**

In a change to the published programme, a fantastic opportunity has arisen for us to hold the ICRM 2005 Conference Dinner at the world-renowned Blenheim Palace (<http://www.blenheimpalace.com/>), home of the Duke of Marlborough and birthplace of Winston Churchill.

A coach will collect all delegates attending the Conference Dinner from outside the Examination Schools at 1815hrs. Coaches will return delegates at the end of the evening, dropping off outside the Examination Schools.

Pre dinner drinks will be served from 1900hrs, and the dinner will commence at 1930hrs. The dinner will end at approximately 2230hrs.

The dress code is smart casual.

## **General Information**

### **Information for Delegates staying at Corpus Christi College**

If you have pre-booked a room at Corpus Christi College, rooms will be available for delegates from 1400hrs on Sunday 4<sup>th</sup> September. Breakfast will be served every morning between 0730hrs and 0815hrs in the main hall.

Checkout on Friday 9<sup>th</sup> September is by 1000hrs, although the college do have storage facilities for any bags that need to be left for the day. These will need to be collected by 1730hrs on Friday 9<sup>th</sup>.

### **Information for Partners**

A Partner programme is being run for the duration of the conference. If you would like any further information on this, or wish to sign up, please contact the Conference Secretariat.

### **Information for Speakers**

All electronic presentations will run on a Windows XP operating system. We are informed that this will accept files generated under Windows 2000.

You are advised that any non-standard fonts and bullet points may require re-formatting. If you are in any doubt you may choose to bring your own laptop, which may easily be input at the lectern.

We can also provide an overhead projector if required; please let us know in advance if you will require this.

### **Information for foreign delegates**

Delegates are reminded to check specific travel requirements regarding visas at a local travel agency or the British Embassy in their own country prior to departure.

Banks and cash machines are widely available and accept a broad range of credit and debit cards. The currency in the United Kingdom is the Pound Sterling (£), available in numerous coin and paper denominations, although most hotels, shops and restaurants accept most major credit cards. Please note that the Euro (€) is **not** legal tender in the U.K.

### **Special Access / Dietary Requirements**

Please let us know if you have any special access or dietary requirements so that we can make arrangements for you accordingly. This is especially relevant for the events being hosted on the evenings of the Conference.

If you require any further information please contact [icrm2005@serco.npl.co.uk](mailto:icrm2005@serco.npl.co.uk) or +44 (0) 20 8943 6327. Otherwise we look forward to meeting you at the Conference.

Kind regards,

Clare Melton  
ICRM 2005 Conference Secretariat  
c/o NPL  
Hampton Road  
Teddington  
Middlesex  
TW11 0LW

Tel: 020 8943 6327  
Fax: 020 8943 3817  
Mob: 07718 194 058

[icrm2005@serco.npl.co.uk](mailto:icrm2005@serco.npl.co.uk)

---

*Please detach and return to the Conference Secretariat by Wednesday 7<sup>th</sup> September 2005*

**ICRM / NPL Laboratory Tours, Friday 9<sup>th</sup> September 2005**

Name: .....

Organisation: .....

- I wish to join the tour at no cost
- I will require transport from Oxford to NPL
- I will require transport from NPL to Oxford